

**COLESTIN RURAL FIRE DISTRICT
BOARD OF DIRECTORS MEETING
December 10, 2019**

PRESENT: Brian Dwyer, Peggy Moore, Teri Thomas, Steve Avgeris, Betsy Bradshaw

ABSENT: Pam Haunschild (excused); Tod Davies (excused)

The meeting came to order at 6:05 pm and a quorum was established.

The Board welcomed Brian Dwyer who will be serving out the remainder of Cindy Warzyn's term. Brian has been active in CRFD as a firefighter, taking point on the new property and volunteer builder for many construction projects over the years.

MINUTES

It was M/S/P (Thomas/Moore) to approve the [Nov.] minutes as distributed.

TREASURER'S REPORT

Teri handed out financial documents. We have a balance of \$16,511.98 in checking and \$81,059.89 in the State Treasury account. \$43,000 of the \$ 50,015.94 owed to CRFD from levy income has been received.

Brian asked if we'd like him to check with the county to see if some of the \$2,000 we paid in property tax is refundable to us as a result of our non-profit status. Teri thanked Brian for his offer to help and we gladly accept.

PROPERTY UPDATE

Brian reported that one side (the worst one) is pretty cleaned up. It was a very filthy area. The dumpster is there and Yreka Transfer intended to pick it up and weigh it today. Steve said they tried but it was too muddy.

Brian said the other side will be done in spring when it is more accessible and would probably fill one dumpster.

Brian asked if we had a plan for the kind of structure we would need. After much discussion, Steve requested that we have 3 bays (the engine, water tender and pick up) with sleeping quarters for two. Brian will take a tour of Station 8 at Emigrant Lake, perhaps Fire District 5 and perhaps Weed.

For future grants, we would need an architect to draw up formal plans and the Board would approve them.

Peggy suggested that we have a formal Strategic Planning session at one of the winter Board meetings to lay out a 5 year plan that would help share our funding plans.

JOSEPHINE COUNTY FOUNDATION GRANT

We received a grant from the Josephine County Foundation last year, which is comprised of interested students who raise money to assist volunteer fire departments, primarily with equipment. We have sent them the requested \$5,000 for a grant that would be a minimum of \$10,000. So we are matching our \$5,000 to gain another \$5,000.

Surprisingly we are the only fire district to apply at this time. The application period ends in February and they sent a letter saying they are open to awarding a minimum of \$20,000 for a contribution of \$10,000.

Steve handed out his current equipment wish list which is about \$20,000 and we might have more to add. It includes 6 wild land sets (\$1,500 each), 2 small generators, 6 fire shelters, and some hose for a total of about \$19,750 at a minimum.

It was M/S/P (Thomas/Dwyer) to send an additional \$5,000 to secure a minimum of \$20,000 from the grant.

CHIEF'S REPORT

Steve reported we had 3 calls since the last meeting. One was cancelled and two had no response. We have lost two full engine crews since last season and there is no engine on the Ski Rd.

It is critical to get more people who are trained to respond and to train more people as well.

ADOPTION OF POLICY

Our insurance company as well as common sense mandates that we adopt a sexual harassment, discrimination and retaliation policy. It was M/S/P (Moore/Thomas) to adopt draft 2.3.2 suggested by our insurance carrier to deal with this issue. Steve will hand copies of this out at the first training session and one copy will be posted at the fire station.

NEXT MEETING

The February and March meetings will be held on Fridays (due to tax season) and we will go back to the Tuesday schedule in April.

January 7th will be the next scheduled Board meeting.

There being no further business, it was M/S/P (Thomas/Dwyer) to adjourn at 7:20 pm.

Respectfully submitted,

Peggy Moore