

**COLESTIN RURAL FIRE DISTRICT  
BOARD OF DIRECTORS MEETING  
December 14, 2012**

**PRESENT:** Pam Haunschild, Alissa Lipking, Peggy Moore, Teri Thomas, Cindy Warzyn, Steve Avgeris.

**ABSENT:** None

The meeting came to order at 6:05 pm

**MINUTES**

It was M/S/P (Thomas/Warzyn) to approve the minutes of the November meeting as distributed.

**TREASURER'S REPORT**

Teri reported that we have \$5,209.87 in the regular account and \$55,404 in the state account. We have received about 90% of our budgeted income from tax revenue for 2013.

We had not budgeted the money for our fire lookout person for the year. Teri sent him a check for \$300 as a token of our appreciation for all he does for fire lookout during the season.

Teri pointed out that the supply budget is over and that's ok. The Board agreed. We needed medical supplies to replace those that are out of date and have now been replaced.

We received the last invoice for hose that is part of the grant. \$1,200 will be added to expenses and the grant can be submitted with appropriate receipts. Peggy thanked Teri, Cindy and Pam for their work on the grant and in bird dogging the expenditures so that we comply with the grant requirements.

Teri asked that we make up a bill of sale for the engine. We have the check but no invoice.

**BUDGET COMMITTEE**

The budget committee brought up the fact that Lisa serves on both the budget committee and as Teri's assistant for the finances. Is this a conflict of interest? After a short discussion the Board agreed that the practice of not having board members serve on the budget committee is so that the committee that recommends the adoption of the budget to the Board does not have a member who votes on recommendations she has been part of. However, Lisa is not a member of the Board and she brings a great deal of knowledge and background to issues the budget committee discusses and thus is an asset to the committee and the District, serving in both roles. Several members of the Board felt very comfortable and believe Lisa compliments her roles in both capacities by serving. We will ask Lisa to continue on the committee.

**FIRE HOUSE – SKI ROAD UPDATE**

Cindy investigated the tax lot information. There are four people on the title. She contacted Alex with the hope of getting a recommendation for a lawyer locally. Alex suggested talking to the county before contacting a lawyer. Asking for their view of the possibilities and how to proceed would save us some time and expense. He suggested the best option would be for the Stewarts to donate the 1 acre to CRFD and they could then take it as a tax write off. It may also be advisable to do a lot line adjustment. The property would need to be surveyed in any event. Pam and Cindy volunteered to meet with the Planning department in January to discuss the project.

Steve and Tim discussed the corner, which is a “blind corner” where the proposed station would be. That will have to be taken into account when proceeding with the building. Tim will also contact PLL to request costs of running electricity to the parcel since only the owner of the property can request a cost.

Pam reported on possible grants for the project. There do not seem to be grants for structures out there. Her research shows that currently grants are not options. Peggy suggested the possibility of a matching grant of some kind where the District would pay part and the grant would pay part. There are also organizations like the Ford Family Foundation that might be approached.

### **CHIEF'S REPORT**

Steve reported that Dave Campbell is back with our insurance company. This is good news as Dave is very familiar with fire districts. Peggy said it was not necessary for Dave to come to a Board meeting to discuss the proposed insurance package. It is usually very clear and it's a long trip for him.

There were three calls since the last meeting. One TC, one vegetation fire and one serious vehicle fire. Hornbrook was toned out and did not respond. CRFD and Montague did respond, both with water tenders but only the two Chiefs were there. No other volunteers showed up. Cal Fire was very upset and this could have “blow back” for us in the future with Cal Fire in terms of getting equipment. This is a universal problem in the volunteer fire service. Steve, David and Chuck will be meeting to discuss how to work on this problem and come up with some possible solutions. The Board discussed a variety of aspects of this including a duty roster where volunteers sign up for specific times when they are on call. Steve said a screening process, with three people from different departments meet with applicants to discuss the responsibilities, etc is a future possibility.

44-12 is at Deadwood. Cal Fire donates the labor through the Deadwood inmates but not the materials. He opened an account at Napa Auto in Ft. Jones for materials which Cal Fire can charge to CRFD.

Steve wants to eliminate the fire phone at his home. It costs \$27 a month and it is hardly used.

Steve announced the retirement of Jim Sweet who has been a long time supporter and mainstay at Cal Fire. This is a loss for us. Steve will get Peggy Jim's address and she will send a card from CRFD.

Steve reported that Cindy has spent a lot of time setting up the generator at the fire house and it is almost ready to go into service. Drew helped as well. The Board thanked both Cindy and Drew for their work. This would have been very expensive if we had to pay for the labor.

### **GOOD OF THE ORDER**

Peggy brought up the need for us to have an emergency plan for the District. Steve said both Siskiyou and Jackson counties have a plan. Peggy is thinking of something more local that deals with our immediate area. Pam suggested we would want to communicate this out in the community. This will be on the agenda for the next meeting.

### **NEXT MEETING**

Two of the Board members are not able to attend the regularly scheduled meeting on January 11<sup>th</sup>. One is not able to attend the 18<sup>th</sup> as she will be out of town the entire month of January. The meeting will be on the third Friday in January, the 18<sup>th</sup>.

It was M/S/P (Lipking/Haunschild) to adjourn at 7:17 pm.

Respectfully submitted,

Peggy A. Moore