

**COLESTIN RURAL FIRE DISTRICT
BOARD OF DIRECTORS MEETING
March 9, 2018**

PRESENT: Tod Davies, Pam Haunschild, Peggy Moore, Teri Thomas, Cindy Warzyn, Steve Avgeris, Sharron Halvorson.

ABSENT: None.

The meeting was called to order at 6: 55 pm. A quorum was established.

BUDGET COMMITTEE

The budget committee had a meeting at 6:00 with all members present (Lisa Buttrey, Karen Dwyer and Sharron Halvorson). All Board members and the Chief were also present. There were no members of the public in attendance. This was a public hearing on the budget, advertised on the website, the minutes of the February meeting and the kiosks in the Valley.

The budget committee reviewed the second draft of the Budget. The proposed amount of revenue and expenditures is \$47,894.

The Board and the Committee discussed each line item of the expenditure proposal and made several suggestions. The Board was reminded that the Fire fighting expenses of \$6,000 will most likely be covered by a grant match. The media expenses need to be increased as they include the website hosting fee, all the mailings and notices. Steve insisted that no mailings be cut. He believes the cards serve a valuable purpose to Valley residents and make it timely and clear about restrictions and safety needs.

Betsy will provide Lisa an estimate of the costs of these since the Board went back to sending red cards. Postage will be increasing this year and Lisa will find out about the possibility of bulk mailings from the post office.

The Fundraising expenses are mostly clothing which is then sold. Since we ordered a lot of merchandise this past year to take advantage of a price break, we will not be ordering this year. So that amount can be budgeted differently.

There are no elections this year. Peggy will confirm with the county about the pay by vote policy.

We need to increase the Telephone/Internet expenditure \$200 to cover the expenses.

The training expense will include First Aid and CPR training and may be shared. The radios and pagers are in good shape once this year's allocation is spent so that money can be used elsewhere.

The water storage tank for the center of the Valley will be purchased this year and we have budgeted for protective clothing. Teri provided the group with a breakdown of equipment and clothing requirements to be in compliance with the law. It costs \$ 3,549 to outfit a wild land fire fighter. It costs an additional \$ 2,588 to outfit a volunteer for structure fires. A total of both are \$ 6,137. Not all fire fighters are provided equipment and clothing for both.

There was a discussion about making volunteers aware of the costs of these required items and some discussion about the importance of getting these back from volunteers once they are no longer with us.

Lisa will provide Betsy the LB form and budget for posting. If we are able to set it up with the changes 20 days prior to the next meeting on April 10th, we will be able to discuss and pass the final budget in April. We must submit it to the state by June 30th so we do have adequate time.

The Board thanked and applauded the budget committee for their continued work on the budget and the thorough and timely presentations.

MINUTES

It was M/S/P (Warzyn, Davies) to approve the February minutes as distributed.

TREASURER'S REPORT

Teri passed out the appropriate budget material we have \$ 16,455.50 in the checking account and \$ 110,981.44 in the Treasury account. Teri reminded the Board that we now get the full amount we are allocated in one payment. In the past we got an approximate amount of the projected tax revenue.

CHIEF'S REPORT

Steve reported that it's been a busy month. We had two traffic accidents and one medical. We responded to the call out for a structure in Hornbook but were called back.

Steve reported that scheduling training is difficult because of people's schedules. He is hoping to begin training in April. He is working with Cal Fire. Keith Cummings is slated to conduct training and the volunteers like him as a training officer.

Steve reported that Cal Fire believes all our volunteers need medical training. This is not the full blown training that a medical person needs but it is training to assist in an accident response where fire fighters engage in basic assistance. Steve always clarifies this but we need to make it more clear to our volunteers.

Steve suggested we have a monthly basic assisting with medical response training for all volunteers. If a person does not use the information in the training often enough, it is often forgotten.

Steve reported that the original slip in was ordered but a problem occurred with the water capacity of it. It needs to be 150 gallons and the space available in the current design will only allow 75 gallons which is not adequate.

Steve is working with the company and the design will be altered so that it is 150 gallons at no additional charge to the District.

Steve informed the Board that he has been contacted by the County to conduct a physical review of a property on the Ski Road that is a "grow" operation. There are issues with wiring and safety and perhaps other concerns. Steve will be performing that review as requested by the County.

Steve reported that the snow removal due to the recent storm was successfully removed in a very professional manner, taking in the concerns we raised with the road department. The new operator was commended. Sharron said she spoke to him during the removal and thanked him.

The Board asked Peggy to write a letter on behalf of the Board to John Vial of the Department, thanking them.

GRANTS

Pam reported that she has heard nothing regarding grants. Steve reported that the individual is engaging in training and meetings and we hope to hear by the next meeting.

NEXT MEETING

The next Board meeting will be held on Tuesday, April 10th at the Hilt Church at 6 pm. Tod and Teri will not be in attendance.

It was M/S/P (Davies/Warzyn) to adjourn at 7:25 pm.

Respectfully submitted,

Peggy Moore