

**COLESTIN RURAL FIRE DISTRICT  
BOARD OF DIRECTORS MEETING  
January 18, 2013**

**PRESENT:** Pam Haunschild, Peggy Moore, Teri Thomas, Steve Avgeris

**ABSENT:** Alissa Lipking (excused), Cindy Warzyn (excused)

The meeting was called to order at 6:05 pm

**MINUTES**

It was M/S/P (Thomas/Haunschild) to approve the December minutes as distributed.

**TREASURER'S REPORT**

Teri passed out the budget material. We are on target with six months of spending "under our belt." Worker's comp is still owed but the rest of the insurance is paid. We have \$1,101.45 in our checking account (Teri will transfer some money to this account) and \$58,807.07 in the Treasury account. Teri reminded the Board that we have received 100% of the tax amount we are owed, minus any money not paid by the owner.

**BUDGET COMMITTEE**

Sharron Halvorson, Lisa Buttrey and Karen Dwyer have all accepted the invitation to serve on the budget committee again this year. It was M/S/P (Thomas/Haunschild) to appoint, with gratitude, Sharron, Lisa and Karen to serve as the Budget committee for 2013.

Keeping the timeline in mind, representatives from the committee should attend the February meeting for a discussion of Board and Chief priorities for the upcoming budget. In March, representatives should provide the Board with a draft budget and a discussion will be held. In April, we should receive a tentative budget which will be posted for 30 days for a public "sun shining." In May, the Board will adopt the final budget which will be submitted to Salem by June 1<sup>st</sup>.

**GRANTS**

Pam reported that she filed the grant in December but has not heard from the feds. Steve stated that they typically don't respond until they award the grants. Pam also reviewed material on the Oregon Community Foundation as a possible entity for funding the new Ski Road fire station. They do fund some capital projects. Key to this is that there is obvious community financial support for any proposed project.

The Board affirmed their intention of securing up to one acre of land for the proposed fire house from the Stewarts. Pam and Cindy plan on going to the County to find out the particulars raised

by Alex in his legal opinion on the best way for us to go in terms of leasing or purchasing or donating the property for the fire station.

## **CHIEF'S REPORT**

Steve reported that we had five calls since the last board meeting. Two calls from Willow Creek School, one vehicle and two traffic calls on I 5. Steve informed the Board that we logged 30 calls in 2012 with the majority being out of district calls. To date, in 2013, we have received 7 calls. Again, mostly out of district. Part of the reason, Steve believes, is that so many of the departments are small and do not have a significant response to a call so the dispatch is calling more departments to each incident, hoping to get enough responders. This is becoming a significant problem that will need to be addressed throughout the area.

Steve reported that Keith Callison has been promoted and will be going to Deadwood. We are sorry to lose Keith as our area Chief but are happy for him with this new opportunity. He will be able to help us in his new position. Steve knows the new Cal Fire liaison very well and believes we will be well served.

44-12 work is going well.

Steve alerted the Board to the fact that Hilt is probably not going to survive as an independent department. When this happens, we will have to review how to approach fire protection in the Hilt area. The idea that makes the most sense is the one we proposed earlier – to merge Hilt with Colestin. That would take an action by the Board of Supervisors in Siskiyou County. More discussion will ensue as the issue becomes more problematic.

Steve will be closing the small office at his house. Most of the materials will be moved to the office in the Church. Peggy suggested we purchase locking file cabinets for confidential material.

Steve reported that the main station experienced an outage due to the snow which cut off a wire. Cindy was very helpful to us as PPL worked on fixing the problem. The generator will be ready this weekend and become operable.

Steve has been asked by some volunteers to begin fire training in March rather than February. They will finish the structure training so that they will have the necessary 24 hours for ISO requirements.

The Board discussed the problem of respondents to fires. Very few folks show up to a call yet many have trained. The Board suggested having a one on one conversation on the phone or in person with each volunteer, asking for suggestions and help in getting more response when a call goes out. The Board agreed it would be best to have an “outside” person that is not one of the Chief’s do the one on one. This will begin, hopefully, soon.

Teri suggested we have signups for days so that all volunteers are not toned out on every call. There was Board agreement that we should try this and evaluate it to see if responses improve.

## **EMERGENCY PLAN**

The Board discussed the need to have an emergency plan for the Valley. CRFD is probably the only entity that can spearhead this effort. The Board agreed to invite Nancy Bringhurst, Susan Engelstein, Chris McKinnies, Cindy Norton and Barbara North to serve as a task force to look at areas in which we need to have a plan and to begin to develop such a plan. We can expand the participants in particular areas as the plan evolves.

Pam will contact Nancy and Chris and Peggy will contact Cindy, Barbara and Susan (when Steve provides the number).

## **NEXT MEETING**

The next meeting will be held on our usual date, the second Friday of the month, February 8<sup>th</sup> at the Hilt Church at 6 pm

It was M/S/P (Haunschild, Thomas) to adjourn the meeting at 7:10 pm

Respectfully submitted,

Peggy Moore