

**COLESTIN RURAL FIRE DISTRICT
BOARD OF DIRECTORS MEETING
December 13, 2013**

PRESENT: Peggy Moore, Teri Thomas, Cindy Warzyn, Steve Avgeris.

ABSENT: Pam Haunschild, Alissa Lipking

The meeting was called to order at 6:10 pm

MINUTES

It was M/S/P (Thomas/Warzyn) to approve the minutes as distributed.

TREASURER'S REPORT

Teri sent copies of the financials out prior to the meeting. We have \$5,015.75 in the checking account and \$86,158.65 in the Treasury account. Teri reported we have received all but \$5,000 of our levy to date.

EMERGENCY PLAN REPORT

Peggy reported that the Board subcommittee of Lisa Buttrey (chair), Peggy and Nancy Bringhurst has been contacting selected Chairs and Co-chairs of the neighborhood blocks. There are 12 or 13 blocks (one small group may join another group). The plan is for the leaders and co-leaders to meet on January 18th (Saturday) in the afternoon to receive instructions on convening their groups and going through the material. Peggy reported that Betsy attended a county sponsored meeting on emergency preparedness and found it very helpful. She contacted the presenters and asked if they could provide us some of the material handed out at the workshop. They offered enough for our community so Betsy has picked up the material and will be putting it in packets with individual household names to be handed out by the block leaders at their individual sessions. The county people also volunteered to come to the Valley and present information at a meeting for the community. We just need to establish a date and let them know.

The idea of the neighborhood blocks is for them to work together to formulate the specifics of the plans in their groups. They will assess resources available in the groups, identify particulars of each household in the block and develop a phone tree and other helpful procedures in case of an emergency.

BUDGET COMMITTEE

As per the Board's request, Peggy contacted Lisa Buttrey, Karen Dwyer and Sharron Halverson and invited them to serve on the budget committee for the 2014-15 budget. All have agreed to serve. The timeline will be as follows: A representative of the committee or all members of the committee will attend the February Board meeting to get input for the development of the budget. In March, a representative of the committee will present a revised draft of the proposed

budget for Board review. In April the preliminary budget will be presented and adopted by the Board to sunshine to the community. In May, after the budget has been sun shined for at least 30 days, the Board will adopt the final budget. In June, the adopted budget will be sent to Salem. The Board was appreciative of the committee agreeing to continue its work.

CHIEF'S REPORT

Steve reported there was one call for mutual aid since the last meeting, which was cancelled on route.

Bernie Paul will retire at the end of December. This will create a huge gap for fire service in the area. Ron Bravo may be the interim Chief.

John Ames has been working on narrow banding the radios. Steve commended John for his work and the time he has devoted to the project. Jackson County won't accept our 4400. We will be 900's.

The Chief requested that he go over the training schedule with the Board before announcing it so that conflicts with training dates and board meeting dates can be eliminated. Teri brought up the idea that perhaps the Board meetings could be changed to a day other than Friday. The Board will discuss this at the next meeting when the full Board is present. We need to select a day and adhere to it. The Board suggested the Chief wait to develop a training schedule until the Board decides whether to change the day of the month for meetings or not.

Steve will be meeting with the Assistant Chiefs to discuss plans for the future and will provide the Board with a report.

Cindy suggested that perhaps there is someone in the community with mechanical skills but not necessarily fire fighting skills that might volunteer to help with the equipment maintenance.

BOARD ATTENDANCE

Peggy asked for clarification of the county/state attendance policy requirements for Board members. The Chief must report to the County any Board member who misses three consecutive Board meetings.

NEXT MEETING

The next meeting will be held on January 10th at 6 pm at the Hilt Church.

It was M/S/P (Thomas/Warzyn) to adjourn at 6:50 pm.

Steve will hold a safety meeting by phone by the end of December.

Respectfully submitted,
Peggy Moore