

**COLESTIN RURAL FIRE DISTRICT
BOARD OF DIRECTORS
October 10, 2008**

PRESENT: Cheri Avgeris, Carolyn Brafford, Tod Davies, Peggy Moore, Teri Thomas, Steve Avgeris, Jeff Burns, Andy Herskind, Carole Herskind.

ABSENT: None

The meeting was called to order at 6:05 pm.

MINUTES

It was M/S/P (Thomas/Avgeris) to approve the minutes of the September meeting as distributed.

INSURANCE REPORT

Cheri has not heard from our agent about attending the meeting. The item was tabled.

TREASURER'S REPORT

Cheri passed out the financial statements for the month. We have \$21,465.67 in the checking account, \$1,667.07 in the Savings account and \$17,227.56 in the state treasury account. Cheri mentioned that we do have an insurance premium due this month.

Cheri called the Board's attention to the letter from Wilson-Heirgood complimenting CRFD on our good loss ratio (i.e. no claims) and our prompt compliance with required reports as well as our longevity with the company. As a result, we will be receiving a refund on premiums of \$792.00.

WEBSITE

[CDF] Battalion Chief Jeff Burns has reviewed the CRFD website and complimented the District on a very user friendly, easy to navigate site. The Board asked Peggy to pass on the compliment to the Webmaster.

CHIEF'S REPORT

Steve reported that we had one call since the last meeting, which was a false alarm.

Steve reported that we have received one bid for painting the Fire Station. Since it is metal, it's not as easy to find qualified people to perform the service. The bid was \$6,274 including putting in the stairs (required by OSHA) and repairing the awning and the door. We had budgeted about \$3,000 for the project. Tod inquired what would happen if we fixed the stairs and the door and other repairs and put the painting off until the Spring.

Steve replied the repairs and the OSHA requirements are the most important. It was M/S/P (Davies/Brafford) to do the repairs and the stairs and look at possibly painting the building in the spring.

Steve reported that he has the cell phones in his possession but they need to be installed. The cost for hard mounting them is \$700 and we paid one cent for each phone. The ending numbers to all the cells match the engine numbers. It has been a pleasure to work with our agent for US Cellular.

Steve asked Jeff Burns to discuss Brush 44. We have a picture of the engine and it is waiting on license plates. Jeff reported that he noticed the water tank was empty and he will check on that before having the engine delivered. He further reported that the engine has been donated to Hilt Hose Company and Siskiyou County does not provide insurance for Hose companies. They do give \$1,000 to each hose company towards insurance. Hilt will need to insure Brush 44 and their Board with a California company. This will mean that the 25% of CRFD's insurance bill that Hilt paid for (because of dual insurance) will need to be re-budgeted in CRFD's budget. Jeff concluded by stating that the only equipment that will not be on Brush 44 is breathing apparatus.

Jeff has been working with Siskiyou County to obtain the 9 map books requested by both Hilt and CRFD. Hilt needs three for their vehicles and CRFD needs six because of the automatic aid to California. Currently the County is not printing more. There is a Chief's Association meeting on October 25th and Jeff will obtain the number of map books each hose company needs and this should constitute a "bulk" order. Siskiyou county also wants to keep track of who has a map book in order to provide updates as needed.

Steve reported that wiring the generator is going to be more complicated and more costly than anticipated. The wiring (for both safety and insurance purposes) needs to be conducted by a licensed electrician and requires permits. The total cost of the project, including the permits, labor, wiring and transfer switch is \$2,376. This amount has not been budgeted.

It was M/S/P (Thomas/Brafford) to take the generator expenses out of reserves.

GRANTS AND RAILROAD

Tod reported that she has been in contact, again, with the Railroad Company about the ties. There is nothing new to report. She will keep on it.

Tod reported that the safety grant is a matching grant (up to \$3,000) where CRFD would need to match 50%. Steve requested that Tod propose a new security system for the fire station. This is both a security and a safety concern. Tod will work with the grantor and report back.

STEWARDSHIP PROJECT

Steve reported that the project is complete and it is exceptional. They have noticed about three times the amount of wildlife returning to the area. Peggy will write a letter to the Oak Knoll Ranger District and include as many supervisors as possible, thanking them for the project and encouraging them to continue to do these projects. This is vital to save both the forests and to protect the urban/wild land interface. Cheri will get Peggy the contact information.

The Forest Service will monitor this project in order to provide data to encourage other projects to occur through the country.

BOARD POLICY

Peggy asked the Board if there were questions or concerns about the proposed policy to handle replacements on the Board due to a resignation of a Board Member. Currently we do not have a policy to deal with replacements and should. It was M/S/P (Brafford/Davies) to adopt the following policy.

In the event of a vacancy of an elected Board member, the Colestin Rural Fire District Board of Directors shall solicit names of qualified residents of the Colestin Valley to fill the vacancy until the next election.

The names of interested parties shall be reviewed in a closed session of the elected members of the Board and the Chief to select an individual to fill the vacancy until the next county election. Attention shall be paid to the potential Board member's abilities to perform as an active member of the Board and to provide skills in areas that the Board and the District may need.

The individual selected shall be voted on by the Board of Directors and elected by a majority vote of those voting.

SAFETY COMMITTEE

Carolyn Brafford asked to report on the Safety Committee meeting held in September. The committee discussed the procedure for entering and exiting the fire station. A yellow line needs to be painted on the floor of the station as a reference for the driver. Two people must be in the engine (or around the engine). One person guides the engineer. One person is responsible for noting the number of persons on the engine so that all are accounted for before the engine leaves the station. Chock blocks must be positioned when the engine is not running.

Carolyn requested that action be taken on the safety committee's report. Steve informed the Board that he couldn't take on any more projects until after the first of the year. This project will be noted but he will work on the previous projects in order of importance and complete these before adding to the list. OSHA is concerned with more than discussion about items. They want to see projects discussed completed.

NEXT MEETING

The next meeting will be held on Friday, November 14th at 6 pm at the Hilt Church.

It was M/S/P (Davies/Thomas) to adjourn the meeting at 7:25 pm.

Respectfully submitted,

Peggy A. Moore