

**COLESTIN RURAL FIRE DISTRICT  
BOARD OF DIRECTORS MEETING  
June 10, 2003 [sic - correct date was June 20<sup>th</sup>]**

**PRESENT:** Cheri Avgeris, Peg Stewart, Teri Thomas, Peggy Moore, Steve Avgeris, Andy Herskind.

**ABSENT:** Mary Jo Trainor

**MINUTES**

Cheri pointed out that the General Fund balance, from last month, should have read \$15,143.40. It was M/S/P (Avgeris/Thomas) to approve the May minutes as corrected.

**TREASURER'S REPORT**

The General Fund has \$13,128.33. The State Fund has \$4,694.01. We have spent \$3,934.37 of the FEPP grant.

Thanks to the Avgeris's we received a \$12,500 grant to repair and equip the FEPP structural engine. There is a 10% matching amount, which has already been provided.

The Board had a lengthy discussion about the direction for the budget. The consensus was that we need to spend the necessary money to complete the required match for the grants we have received. Baring a serious fire season, we should still have enough money to see us through until the grant money is released. The Board agreed that, if necessary, it would seek private loans to further this goal.

**AUDIT REPORT**

We received a notice from the IRS that the audit report had not been filed. The accounting firm did not file it. Cheri had paid the fees so we will not incur late charges. The Board discussed possible options for filing the 02 report and for the 03 audit, which is due soon. Peg Stewart suggested we talk with CPA Martin Levine. The Board agreed that we need to select a firm and stay with it. In addition, Teri stated we need a letter of engagement with the firm, outlining their responsibilities. Cheri will contact Levine and we will proceed with either his firm or return to our previous accounting firm.

**CHIEF'S REPORT**

Steve reported that we are in fire season. There is no open burning. This information has been posted on the web site. Due to budget restrictions, Soda Mountain will not be staffed until July 1<sup>st</sup>, if then. This creates a serious situation.

There have been no incidents since the last Board meeting.

Steve and Andy will be going down to Happy Camp to check in on the new engine.

**4<sup>TH</sup> OF JULY**

Peg reported that the Chamber of Commerce has taken over selling flags. CRFD has done this as a fundraiser for the past 17 years. Peggy will write a letter to the Chamber seeking both an explanation and registering a complaint.

### **BUDGET**

The Board will ask, through Teri, for the budget committee to provide us with any written concerns. We'd like to address these with the committee for next year.

Peggy will write a job description for the budget committee which she will bring to the next meeting. There are job descriptions for the Board and the Chief. These will all be posted on line.

### **NEXT MEETING**

The next meeting will be July 18<sup>th</sup> at the Hilt Church at 6 p.m.

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Peggy A. Moore